DOWNLOADING EXCEPTION FEEDBACK

1. Log in to Ginnie Mae Enterprise Portal (GMEP) at www.eginniemae.net

2. Click on **RFS / Exception Feedback.**
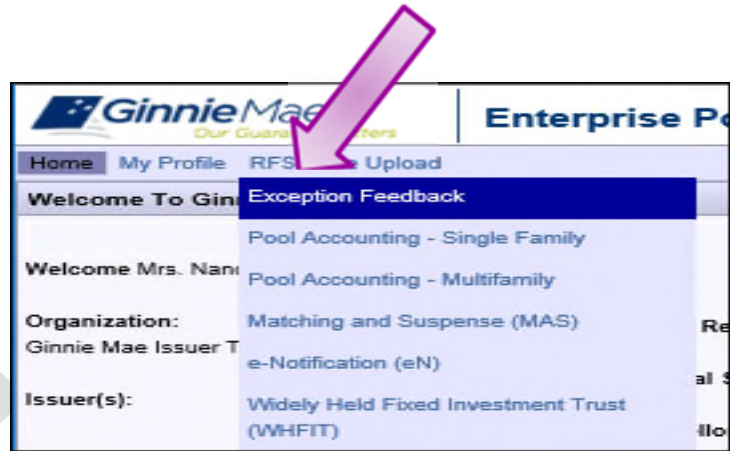
3. Click on **Download Tab**, the screen displays additional tabs. (Screen also displays the FA List).

4. Click on **Download Exceptions** tab. The Screen displays the **View/Download Exception data**.
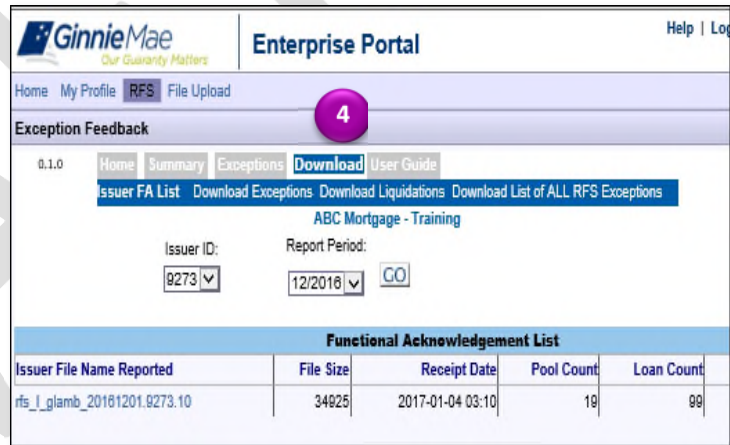
5. Select **Reporting Period**, and Select Radio Button For **All Exceptions;** then click **Download** (bottom of screen).
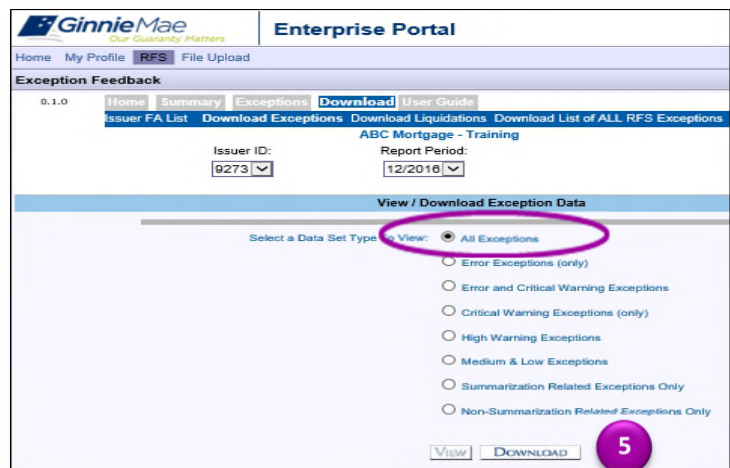
6. The **Instructions** screen is displayed.
   (If there are no Exceptions, a pop-up
   screen is displayed indicating no exceptions)

7. Follow the **Instructions** on the screen to download
   the Exceptions CSV File to a local workstation. The
   download is done on the local workstation using
   Windows functions and is not controlled by RFS.
   Usually the download file will open in MS Excel, but
   can be opened by other applications depending on
   the local workstation.

   The image illustrates the Exceptions CSV File, when
   opened in Excel

   **Pool and Loan Record Fields and list of Exceptions
   are included in Appendix VI-19 Issuer Monthly
   Report of Pool and Loan Data.**